



Transportation Ministry

PASSENGER RESPONSIBILITIES

1. **Be sure to use your seat belt.** If you are bringing any children less than 4 years old, you must provide a car seat for each child. It is recommended that:
 - children under 13 years of age will be placed in the rear of the vehicle
 - children under 80 pounds and/or under 4 years of age must be secured in a safety approved child restraint seat
 - children under 20 pounds and/or less than 1 year of age must be in the back seat and rear facing.
2. **Please be punctual and waiting for your driver to arrive.** If you live in an apartment complex, be waiting in the main lobby so the driver does not have to go in and look for you, or you can make other arrangements with the Transportation Coordinator.
3. **Keep all children under control.** It is distracting and dangerous to the driver to have children who are screaming, crying, etc. Drivers are not baby-sitters.
4. **Service animals** will be allowed as long as prior arrangements have been made with the Transportation Coordinator and/or driver.
5. **The driver can enter the passenger's home when picking up if the passenger requests this.** However, the driver will determine if he/ she is comfortable with this situation. This transportation service will not be provided if unsafe conditions exist.
6. **Please be courteous and considerate of others.** No eating, drinking, or using tobacco products in the vehicle.
7. The driver is responsible for in-vehicle behavior and **all instructions and safety rules** are to be followed.
8. **Inappropriate behavior** such as foul language, lack of personal hygiene, etc. will not be allowed.
9. **The ministry reserves the right** to refuse service based on violations of these standards.